



**Connecticut Distance Learning Consortium  
Board for State Academic Awards  
[www.ctdlc.org](http://www.ctdlc.org)**

The CT Distance Learning Consortium (CTDLC)  
Offers

**Professional Development in Online Instruction**

All courses are online. CTDLC staff will provide professional one on one feedback, discussion responses and questions and answers throughout each course.

Courses offered are as follows:

**1. Introduction to Online Instruction (7 hrs)**

A requirement for all CT Virtual Learning Center teacher candidates, this course covers the basic components of teaching and learning in an online environment and how this differs from face to face instruction. Included are communication basics, using the Learning Management System tools, the student experience, and getting set up and started.

**2. Enhancing Communication in Online Instruction (10.5 hrs)**

In online instruction, developing student to teacher and student to student rapport is very important. This course provides detailed instruction on how to develop and promote a classroom environment in your online course. Use of the Learning Management System's communication tools will be covered.

**3. Assessing Learners in Online Instruction (25 hours)**

This course will show teachers how to create, modify, monitor, manage and grade assignments, quizzes, tests, question pools and question sets. Details of the efficient use of the Learning Management System's assessment tools will be covered. Strategies for addressing and maintaining academic honesty will be included.

**4. Monitoring Student Performance in Online Instruction (21.5 hrs)**

This course will provide teachers with hands on practice with the effective use of the Learning Management System's monitoring tools. Overcoming common roadblocks, preparation for online instruction, managing gradebook settings, the early warning system, and engaging student performance strategies will be covered.

(\$250/CEU 10 hours)

Introduction to Online Instruction ( 7 hours)	Cost: \$175/teacher
Enhancing Communication in Online Instruction (10.5 hrs)	Cost \$375/teacher
Assessing Learners in Online Instruction (25 hours)	Cost: \$625/teacher
Monitoring Student Performance in Online Instruction (21.5 hrs)	Cost: \$537.50/teacher